Math 1090 Instructors Tip sheet

1. You are ***not*** responsible for teaching students to set-up or use their e-Portfolio. The signature assignment is the only mandatory project. There are also four optional excel-based projects available on the math department web page. You *do* need to verify that the signature assignment has been placed into the e-Portfolio. It is recommended that you make this a requirement necessary for them to receive a grade for the project. The signature assignment is a group project, but each student will need to turn in a copy of it to be graded and write *his or her own* reflections at the end.
2. Make sure you cover all sections on the calendar because the departmental final exam is comprehensive and mandatory.
3. Contact me if you have any questions, my personal email is [cesar\_melo@hotmail.com](mailto:cesar_melo@hotmail.com), my office phone is 801-957-4258, and my cell phone is 801-310-5162.